BRANDON SCHOOL DIVISION

"Accepting the Challenge"

BRANDON SCHOOL DIVISION

February 3, 2010

NOTICE IS HEREBY GIVEN OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES

TO BE HELD MONDAY, FEBRUARY 8, 2010 AT 7:00 P.M.

J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE

1031 - 6TH STREET, BRANDON, MANITOBA

Secretary-Treasurer

AGENDA

1.00 AGENDA/MINUTES:

1.01 Reference to Statement of Board Operations

1.02 Approval of Agenda

1.03 Adoption of Minutes of Previous Meetings

a) Regular Board Meeting, January 25, 2010.
Adopt.

b) Special Board Meeting, February 2, 2010.
Adopt.

2.0 GOVERNANCE MATTERS:

2.01 Presentations For Information

a) Mr. Joe Stouffer and Mrs. Betty Howell, 2008-2009 Reading Recovery.

b) Senior High Student Achievement Results – Adrian Kuryliw, Coordinator of Assessment Evaluation and Research.

2.02 Reports of Committees

a)	Workplace Safety & Health Committee Meeting	(White)	D. Karnes
b)	School Division Parent Liaison Committee Meeting	(Purple)	B. Jolly
c)	Divisional Futures & Liaison Committee Meeting	(Grey)	B. Jolly
d)	Policy Review Committee Meeting	(Pink)	P. Bartlette
e)	Education Committee Meeting	(Green)	R. Coey
f)	Personnel Committee Meeting	(Pink)	L. Ross
g)	Other		

2.03 Delegations and Petitions

a) Mr. D. Hardy, President, Brandon Teachers' Association, continued presentation regarding the upcoming 2010/2011 Budget

2.04 Communications for Action

a) Steve Power, Director, Schools Finance Branch, January 28, 2010, regarding information pertaining to the 2010/2011 Funding, including the Tax Incentive Grant, Additional Instructional Support for Small Schools, the Formula Guarantee and a number of revisions which have been included in the announcement. (Appendix "A").

2.05 BUSINESS ARISING

- From Previous Delegations

a) Mr. D. Hardy, President, Brandon Teachers' Association, regarding the upcoming 2010/2011 Budget

- From Board Agenda

a) Steve Power, Director, Schools Finance Branch, from Communications for Action 3.02a, regarding information pertaining to the 2010/2011 Funding, including the Tax Incentive Grant, Additional Instructional Support for Small Schools, the Formula Guarantee and a number of revisions which have been included in the announcement.

- MSBA issues (last meeting of the month)

- From Report of Senior Administration

a) School Reports - NIL

b) Learning Support Services Presentation – NIL

c) Items from Senior Administration Report

- Scholarship Committee Appointments – Refer to Motions.
- Catchment Areas – Refer to Motions.
- Head Teacher – Refer to Motions.

2.06 Motions

15/2010 That Trustees _____ and _____ be approved to serve as members of the Scholarship Committee for 2010-2011.

16/2010 That the area south of Maryland Avenue to Patricia Avenue and east of Ninth Street to First Street be redesignated from the George Fitton/Harrison catchment to now be assigned to the King George School catchment effective the beginning of the 2010 fall term; and further that students from this area presently attending other schools be grandfathered to the current school if desired.

17/2010 That Kelly Corkish be approved as an alternate Head Teacher at Riverview School for the 2009/2010 school year.

18/2010 That the Brandon School Division Board of Trustees provide a letter of support regarding the concept of a proposed Brandon Museum.

19/2010 That the name of the Single Track French Immersion School to be implemented beginning the 2010-2011 school year, remain as "Ecolé Harrison".

20/2010 That the Learning Through the Arts Program at Alexander School be nominated by the Board of Trustees for the Manitoba School Boards Association 2010 Premier Awards.

21/2010 That the Nutrition Policy Ad-Hoc Committee be established and Trustees _____, _____, and _____ be approved to serve as members of the Committee with Trustee _____ serving as an alternate.

2.07 Bylaws

2.08 Giving of Notice

2.09 Inquiries

2.09a) Public Inquiries (last meeting of each month – max. 15 minutes)

2.09b) Trustee Inquiries

3.00 ADMINISTRATIVE INFORMATION:

3.01 Report of Senior Administration

Receive and File.

3.02 Communications for Information

a) Copy of a letter from Marilyn Seguire, Chair of the Louis Riel School Board to the Executive Director of the Manitoba School Boards Association, dated January 20, 2010, confirming the Board's unqualified endorsement of Trustee Tom Parker for the Position of Director of the Manitoba School Boards Association (MSBA).

Receive and File.

b) Copy of a letter from Ms. H.S. Currie to the Manitoba Government, Alberta Government and Federal Government, dated January 26, 2010, regarding the Winnipeg Free Press article on "Charter schools" noting charter schools are individually controlled and operated separate schools and employ their own teachers, the same as private schools and can only be entitled to the same financial support as is paid to private schools. Taxpayers elect school trustees to commit themselves to pay for public schools. Public schools trustees have no control over Charter schools.

Receive and File.

3.03 Announcements

a) Finance Committee Meeting – 10:00 a.m., Monday, February 8, 2010, Board Room.

b) All Day Budget Deliberations – 9:00 a.m., Tuesday, February 16, 2010, Board Room.

c) Special Board Meeting – Student Expulsion Hearing – 10:00 a.m., Thursday, February 18, 2010, Board Room.

d) NEXT REGULAR BOARD MEETING – 7:00 p.m., Monday, February 22, 2010, Board Room.

4.00 IN CAMERA DISCUSSION:

4.01 Student Issues

- Reports

- Trustee Inquiries

4.02 Personnel Matters

- Reports

a) Confidential #1 – Personnel Report.

- Trustee Inquiries

4.03 Property Matters/Tenders

- Reports

- Trustee Inquiries

4.04 Board Operations

- Reports

- Trustee Inquiries

5.00 ADJOURNMENT

Manitoba

Education, Citizenship and Youth
Schools' Finance Branch
Robert Fletcher Building
511-1181 Portage Avenue, Winnipeg, Manitoba, Canada R3G 0T3
T 204-945-6910 F 204-948-2000

January 28, 2010

TO: CHAIRS
SUPERINTENDENTS
SECRETARY-TREASURERS

Dear Sir/Madam:

SUBJECT: 2010/2011 FUNDING ANNOUNCEMENT

Today the Minister of Education announced the level of school funding for the 2010/2011 school year. Attached for your information is the press release and the revision page from the funding booklet summarizing the changes made to the Funding of Schools Program for 2010/2011.

If you have any questions regarding the above, please contact the Schools' Finance Branch at 945-0515.

Yours truly,

Steve Power
Director

Attachment(s)

/gp

Manitoba
spirited energy

2.04(a)

REVISIONS

2010/2011 Funding of Schools Program

- Equalization Support has increased by $17.2 million in total for 2010/2011. The Equalization formula has been adjusted to reflect the 2010 general property reassessment. Equalization continues to be provided through two parts. The first part, based on 60% of unsupported previous year expenditures, is equalized based on the greater of the 2009/2010 or 2010/2011 equalization factor. The maximum assessment per pupil used to determine the 2010/2011 equalization factor is set at $345,000. The second part, Additional Equalization, is based on a threshold mill rate of 18.3 mills, an average per pupil assessment of $219,000, and a support percentage of 60%. For divisions whose 2010/2011 Equalization Support is based on the 2009/2010 equalization factor, the 2009/2010 Additional Equalization amount is provided. As a transition measure, any 2010/2011 Additional Equalization decreases will be mitigated by 33%.

- Support for the Intensive Newcomer Support (INS) component of English as an Additional Language has increased from $355,000 to $455,000.

- The Early Childhood Development Initiative rate has been increased from $275 to $300 per eligible kindergarten pupil. The minimum grant is maintained at $5,500.

- Student Services Grant (SSG) transition funding for school divisions experiencing funding reductions in the socio-economic indicators portion of the grant due to improved socio-economic indicators introduced in 2009/2010 is reduced from 100% to 50%.

- Also – new for 2010/2011, $600,000 will be available for a new initiative to work with schools in low income communities and support students identified as at-risk of leaving school.

Manitoba **News**Release

January 28, 2010

PUBLIC SCHOOLS FUNDING TO INCREASE BY 2.95 PER CENT FOR 2010-11 SCHOOL YEAR: ALLAN

The Manitoba government is once again exceeding its commitment to fund public education at the rate of economic growth with a 2.95 per cent increase to public school funding, Education Minister Nancy Allan announced today.

"I strongly believe that a 2.95 per cent increase to public schools despite difficult economic times demonstrates this government's commitment to education and will help meet the needs of parents, students and taxpayers across the province," Allan said. "We have been working co-operatively with school divisions and we are continuing to urge restraint in order to ensure that expenditures are managed carefully and property taxes remain affordable."

In contrast to this year's 2.95 per cent funding increase, the Manitoba economy is forecast to contract by 0.2 per cent in 2009. This is the smallest decrease among all provinces and significantly better than the projected national decrease of 2.4 per cent.

"The province's Tax Incentive Grant is being continued for a third consecutive year in order to allow divisions to increase expenditures and keep taxes at last year's levels," Allan said.

Statistics Canada has reported Manitoba is the only province to have seen average property taxes decrease from 2000 to 2008. Allan noted current school division surpluses exceed $54 million and in this uncertain economic climate these surpluses can be a valuable tool for some divisions in supporting public education.

This year's announcement will see every school division receive at least a two percent grant increase which provides stability in the face of re-assessment effects on funding and enrolment declines.

Highlights of this funding increase include:

- providing $17.2 million in equalization payments, particularly to those divisions with a low tax base;
- increasing funding for English as an additional language (EAL) by $1 million;
- providing $600,000 for a new initiative to work with schools in low-income communities and support students identified as at-risk of leaving school;

- more -

- increasing funding to $300 from $275 per pupil for early childhood development to help preschoolers get ready for school; and
- increasing funding by $133,000 to support education in youth detention centres.

- 30 -

BACKGROUND INFORMATION ATTACHED

Backgrounder

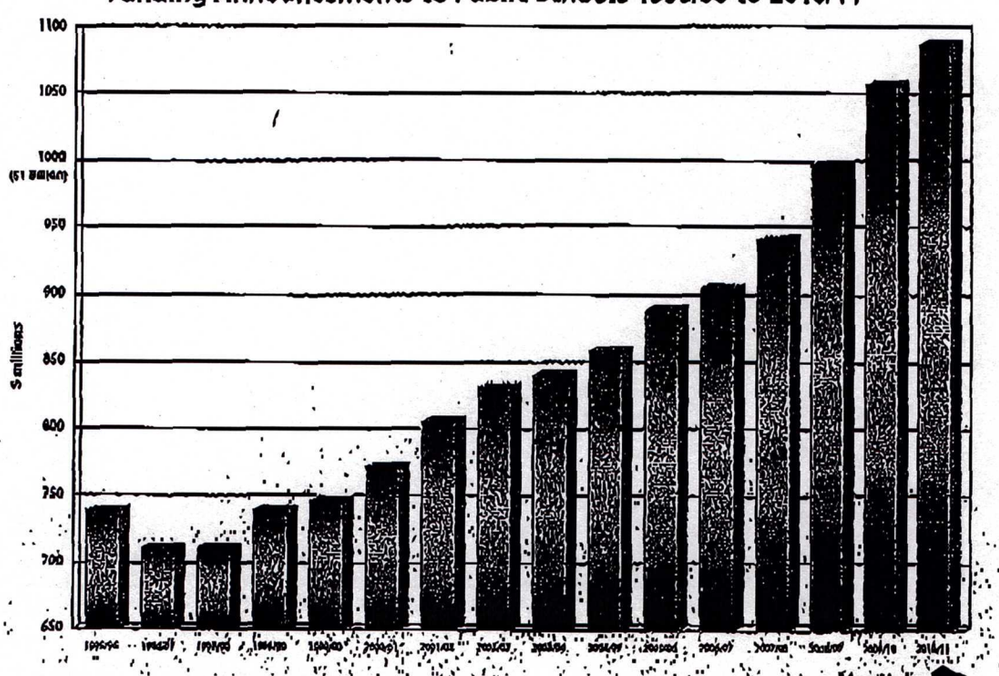
Schools Funding Historic Highlights: Property Tax Relief

Since 1999, the Manitoba government has provided significant direct and indirect school tax relief:

- Education Property Tax Credit has increased from $250 to $650 for a savings of $135 million
- Residential Education Support Levy eliminated for a savings of $100 million
- Farm Land School Tax Rebate of 75 per cent for a savings of $38 million
- Public school funding increase of 42 per cent, including a 2.95 per cent increase for 2010/11
- The Tax Incentive Grant (TIG) introduced in 2008/09 encourages school divisions to avoid education property tax increases. In 2009/10, the TIG helped 20 divisions hold the line on taxes.

Manitoba

Funding Announcements to Public Schools 1995/96 to 2010/11



Manitoba

Funding Announcement for 2010/2011

The following is a summary of the announcement by the Minister of Education, Training and Youth on January 28, 2010:

- 2.95% or $33 million provincially over last year's funding.
- 3.0% or $954,936 for our Division indicated on original information received. 1.9% of this increase relates to our enrolment growth.
- Tax incentive grant provided Province wide if school divisions do not increase property taxes, with our division eligible for $1,073,685.
- .9% or $193,057 increase for base support, (1.9% resulting from enrolment increase), $33,864 for additional special needs students (offset by an increase in operating costs).
- The additional instructional support for small schools and ICT professional development were discontinued resulting in a decrease of $27,856 and $43,356 respectively.
- All rates for base support and categorical support remained unchanged except for grade Early Childhood Development which increased to $300 from $275 for each kindergarten student resulting in a $8,500 increase.
- Decrease of $43,947 in enrolment change grant.
- Increase of $739,733 in equalization grant.
- 2.9% or $921,072 net increase in comparative adjusted funding for 2010/2011.
- A 2% minimum increase provided.

This is substantially less than the increased operating costs the Division is facing in its 2010/2011 budget deliberations. The information received has been reviewed in relation to the most recent enrollment and other data available. The continuing allocation providing more funding for equalization and less for base remains a concern. The largest amount of the new funding in the amount of $17.2 million was allocated to equalization. The Division is again constrained in raising property taxes if it is to take advantage of the additional Provincial funding of the Tax Incentive Grant. A report outlining the effect of the Minister's announcement of the financial support to be received by the Division from the Province for 2010/2011 is attached.

Brandon School Division
Funding of Schools Program
2010/2011

	2009/2010 Budget	2009/2010 Actual	2010/2011 Estimate	Difference	%
Per Schools Finance Branch					
Base Support	$21,294,300	$21,297,399	$21,490,456	$ 193,057	0.9%
Categorical Support	6,494,300	6,635,088	6,656,274	$ 21,186	0.3%
Equalization Support	3,734,100	3,655,844	4,395,577	$ 739,733	20.2%
School Building (D-Grant) Support	198,000	198,000	198,960	$ 960	0.5%
Grants - per announcement	31,720,700	31,786,331	32,741,267	954,936	3.0%
Comparative Adjustments					
Additional Level III Students			33,864	33,864	
Grant Increase - as adjusted	$31,720,700	$31,786,331	$32,707,403	$ 921,072	2.9%
Eligible Enrolment		6,876.2	7,008.1		
Support per Eligible Pupil		$ 4,623	$ 4,672	$ 49	1.1%

CHANGE IN SUPPORT FROM 2009/2010 ACTUAL TO 2010/2011 ESTIMATE

	DSF2009-10A1 2009/2010 ACTUAL	DSF2010-11E2 2010/2011 ESTIMATE	Difference Amount	%	2009/2010 Rate	2010/2011 Rate
Base Support	$21,297,399	$21,490,456	$193,057	0.9%		
Categorical Support	6,635,088	6,656,274	21,186	0.3%		
Equalization Support	3,655,844	4,395,577	739,733	20.2%		
School Building (D-Grant) Support	196,000	196,960	960	0.5%		
Formula Guarantee	0	0	0	0.0%		
Total Support	**$31,786,331**	**$32,741,267**	**$954,936**	**3.0%**		
Base Support:						
Instructional (Excluding Whiteshell Pupils)	$13,250,437	$13,504,609	$254,172	1.9%	$1,927	$1,927
Instructional (Whiteshell Pupils)	0	0	0	0.0%	$743	$743
Add'l Instructional Support For Small Schools	27,856	0	(27,856)	-100.0%	$125,000	$125,000
Sparsity	80,390	91,523	11,133	13.8%	$11	$11
Curricular Materials	412,572	420,486	7,914	1.9%	$60	$60
Information Technology	309,429	315,365	5,936	1.9%	$45	$45
Library Services	632,610	644,745	12,135	1.9%	$92	$92
Student Services Grant	2,452,608	2,402,781	(49,828)	-2.0%	$303/$500	$303/$500
Counselling & Guidance	563,848	574,664	10,816	1.9%	$82	$82
Professional Development	365,729	322,373	(43,356)	-11.9%	$46	$46
Physical Education (Grades 11 & 12)	163,250	164,125	875	0.5%	$125	$125
Occupancy	3,038,670	3,049,785	11,115	0.4%	max	max
Total Base	**$21,297,399**	**$21,490,456**	**$193,057**	**0.9%**		
Categorical Support:						
Transportation: Total	$957,259	$958,577	$1,318	0.1%		
Urban	135,430	135,430	0	0.0%	$290	$290
Rural	227,625	227,625	0	0.0%	$375	$375
Special Class/Physically Handicapped	76,930	76,930	0	0.0%	$490	$490
Pupils On Specially Equipped Vehicles	31,405	31,405	0	0.0%	$2,855	$2,855
Special - Eligible Enrolment (K-12)	34,381	35,041	660	1.9%	$5	$5
Safety Grant (K-6)	16,525	17,183	658	4.0%	$5	$5
Loaded Kms (Urban & Rural)	299,045	299,045	0	0.0%	$111	$111
Loaded Kilometres (Rural Only)	52,868	52,868	0	0.0%	$26.50	$26.50
Bus Ridership	83,050	83,050	0	0.0%	$3,775	$3,775
Board & Room	4,800	4,800	0	0.0%	$480	$480
Special Needs: Total	3,467,257	3,510,354	43,097	1.2%		
Coordinator/Clinicians	481,334	490,567	9,233	1.9%	$70	$70
Level II	1,571,603	1,571,603	0	0.0%	$8,955	$8,955
Level III	1,414,320	1,448,184	33,864	2.4%	$19,920	$19,920
Senior Years Technology Education:Total	555,060	555,060	0	0.0%		
Category I	429,330	429,330	0	0.0%	$165	$165
Category II	48,730	48,730	0	0.0%	$55	$55
Approved Programs	77,000	77,000	0	0.0%	$5,500	$5,500
English As An Additional Language	434,050	434,050	0	0.0%	800/750	800/750
Aboriginal Academic Achievement	293,000	293,000	0	0.0%		
Heritage Language	450	450	0	0.0%		
French Language Programs/Instruction	152,046	155,900	3,854	2.5%		
Small Schools	32,926	32,812	(114)	-0.3%		
Enrolment Change	350,195	306,248	(43,947)	-12.5%	$2,655	$2,631
Northern Allowance	0	0	0	0.0%	$0	$0
Early Childhood Development	74,800	83,250	8,450	11.3%	$275	$300
Early Literacy Intervention	243,000	249,750	6,750	2.8%		
Early Numeracy	34,965	36,383	1,418	4.1%	$15	$15
Experiential Learning	19,880	20,240	360	1.8%	$10	$10
Education for Sustainable Development	15,400	15,400	0	0.0%	$700	$700
Total Categorical	**$6,635,088**	**$6,656,274**	**$21,186**	**0.3%**		
Equalization Support:						
Unsupported Expenses	$30,313,801	$33,605,326	$3,291,525	10.9%		
(D) Unsupported Expenses x %	18,188,281	20,163,196	1,974,915	10.9%	60%	60%
(E) Equalization Factor	20.1%	21.8%	1.7%			
(D x E)	3,655,844	4,395,577	739,733	20.2%		
Additional Equalization	0	0	0	0.0%		
Total Equalization	**$3,655,844**	**$4,395,577**	**$739,733**	**20.2%**		
Eligible Enrolment	6,876.2	7,008.1	131.9	1.9%		
Resident Pupils (Equalization Funding)	6,896.5	7,022.0	125.5	1.8%		
Prorated Total School Assessment	$1,360,393,906	$1,893,283,492	$532,889,586	39.2%		
Assessment Per Resident Pupil	$197,259	$269,622	$72,363	36.7%		
Support Per Eligible Pupil	$4,623	$4,672	$49	1.1%		

2010 Tax Incentive Grant
School Division Procedures
January 28, 2010

Background:

Since 2010 is a reassessment year, the 2010 Tax Incentive Grant (TIG) is based on Special Levy amounts instead of mill rates, because the 2009 mill rates are no longer applicable.

The 2010 TIG is available to school divisions to assist in maintaining their 2010 Special Levy amount at a target Special Levy amount based on the 2009 Special Levy plus an increase for estimated real growth in property assessment for 2010. Estimated real growth in 2010 property assessment is calculated as the average annual percentage increase in total school assessment between 2006 and 2009 (which excludes property value changes due to reassessment).

The TIG, calculated on a tax (calendar) year, is the difference between the target Special Levy and the Special Levy based on 2010/11 projected operating expenditures, announced provincial funding level, own source revenue, and 2009/10 spring term tax requirements to be raised on the 2010 Special Levy.

The 2010/11 projected operating expenditures and own source revenues are based on:

1. Each school division budgeting 2010/11 expenditure growth at 50% of their historical average rate (2005/06 to 2009/10 average) including an adjustment for FTE enrolment growth.

2. The adjustment for FTE enrolment growth is based on a comparison of the estimated September 30, 2009 FTE enrolment reported in the 2009/10 FRAME budget and the actual September 30, 2009 FTE enrolment. The 2009/10 budget operating expenditure base is adjusted on a per pupil basis for enrolment increases in excess of 1%.

3. The 2010/11 projected operating expenditure level is further adjusted for all divisions by adding bus amortization and an amount for other capital transfers at 0.5% of projected 2010/11 operating expenditures.

4. Own source revenue is based on the division's historical average rate of growth (2005/06 to 2009/10 average).

- **For those divisions that received a TIG amount in 2009 but do not accept the 2010 TIG as calculated in the TIG calculation schedule, the 2009 TIG will continue to be provided for 2010. In these cases, the 2009 TIG amount must still be applied directly to reduce the 2010 Special Levy.**

- Schools' Finance Branch will review Special Levy calculations for 2010 to confirm eligibility and payment of the TIG.

School Division Procedures:

- There is no change to the calculation of the Special Requirement. Please note the following when calculating the 2010 Special Levy:

1. All school divisions must use the fall term percentage used in the calculation of the 2009 Special Levy when calculating the 2010 Special Levy. Changes to that percentage are not permitted for 2010.

2. The spring term portion of the 2009/10 Special Requirement to be applied to the 2010 Special Levy must equal the balance remaining from 2009/10.

3. The 2010 Special Levy is to be calculated for the division and then for the Division scolaire franco-manitobaine (DSFM), if applicable, in the usual way before the reduction is made for the TIG.

4. The Special Levy form includes a line to calculate 2010 Special Levy net of the TIG. The net Special Levy is to be used in the preparation of the notice of tax requirements to be submitted to municipalities.

5. School divisions are to prepare and submit notices of tax requirements to municipalities for the net amount of the Special Levy required from each municipality. Municipalities will apply the 2010 mill rate to all taxpayers in the school division (residential, farm and commercial properties) and prepare tax statements for school division special levies.

- For the 2010 tax year, municipalities will remit to school divisions the net amount of the Special Levy, less the Education Property Tax Credit.

- Manitoba Education will prepare and forward payments to school divisions in July 2010 for the TIG to make up the balance of the Special Levy.

- For 2010/11 budget purposes a line has been included under Province of Manitoba Other Revenue and Municipal Government Revenue to reflect the amount of the TIG that will be applied as a reduction to the total amount of Municipal Government revenue. Since the TIG amount is ongoing once accepted, the amount entered on the Special Levy form will automatically be entered in the budget lines noted above for the 2010/11 fiscal year.

Division scolaire franco-manitobaine (DSFM) Procedure

New for 20010/11, the TIG applicable to the DSFM will be paid directly to the DSFM by the Schools' Finance Branch in July 2010. It will no longer be necessary for school divisions to remit the TIG to the DSFM.

Schools' Finance Branch
January 28, 2010

Brandon
2010 Tax Incentive Grant

	2010/2011 Special Requirement (estimated)			
(1)	2010/11 Operating Expenditures (estimated)	$65,337,432		2.7% Change
	Capital Transfers (0.5% of operating expenditures)	$326,687		
	2008/2009 Bus Amortization (DSF2010-11E2 page SF3)	$254,613		
	Projected 2010/11 Total Expenditures		$65,918,732	
	Less Revenues:			
	Program Support (DSF2010-11E2 page SF3)	$32,821,367		
(2)	Other Revenues (estimated)	$2,303,633		3.8% Change
	Projected 2010/11 Total Revenues		$35,125,000	
	Special Requirement (estimated)		$30,793,732	
	2010 Special Levy			Projected
(3)	Spring 2010 levy (from 2009/2010)		$16,928,417	
	2010/2011 Special Requirement	$30,793,732		* 31,812,700
(4)	Fall %	43.5%	$13,395,274	
	School Division Special Levy		$30,323,691	
	Non-DSFM residents at September 2009	7,022.0		
	DSFM residents at September 2009	52.0		
	DSFM Special Levy		$224,556	
	2010 Special Levy		$30,548,247	
	2010 Tax Incentive Grant			
	2009 Special Levy	$28,727,643		
(5)	Real growth in total school assessment (estimated)	2.6%		
	Target 2010 Special Levy	$29,474,562		
	2010 Special Levy (calculated above)	$30,548,247		
	2009 Tax Incentive Grant paid		$0	

Notes:

(1) As outlined in the 2010 Tax Incentive Grant Procedures document.

(2) Based on average % change in other revenues between 2005/06 and 2009/10. Includes Other Department of Education, Other Provincial Government Departments and non-provincial revenues. Excludes Special Requirement and Education Property Tax Credit.

(3) Equals the balance of the 2009/10 Special Requirement to be raised in the 2010 Special Levy.

(4) Equals the fall term % applied to the 2009/10 special requirement to calculate the 2009 Special Levy.

(5) Based on average annual % growth in assessment between 2006 and 2009.